

Converting your Patient Data

The purpose of this important document is to clarify your expectations and to advise you about the cost and relative complexity associated with more advanced aspects of data conversion. Data conversion is integral to the transition from one software system to another, yet is a frequent source of frustration during the change process due to misalignment of expectations. Our goal is to circumvent such problems and ensure a smooth, predictable transition. Your assistance in realizing that goal is much appreciated. Thank you in advance.

What you should know about data conversions:

1. Successful data conversion depends significantly on the integrity of your data and the type of access you can provide to it. It consists of more than our previous experience with the database used by your current software.
2. Databases typically have distinct table structures. Our ability to map a data field from the source database to a comparable field in our Caché database is critical for successful data transfer. Some structure differences mean inherently that cross-mapping is impossible.
3. Patient appointments cannot be converted from an electronic “appointment book” to a workflow-type scheduler. The two are fundamentally different technologies. Therefore, appointments must be transferred manually by your staff or ours. If your current schedule is booked far in advance and it is important to you to transfer existing appointments, please advise us early in our discussion of data conversion.
4. Procedure codes that do not conform to the CPT standard 5-digit format do not convert. In most cases, these are easily entered, even “on the fly” after Go-Live on OD Professional. If you have unique codes and require them to be entered prior to Go-Live, please advise us thereof.
5. Inventory lists do not normally constitute a worthwhile conversion for several reasons:
 - a. Lists are quickly and easily re-established through the use of a Frames Data CD
 - b. Inventory lists are dynamic by nature and often supported by barcoding
 - c. OD Professional introduces new technology for lab catalog downloads, which is interrelated to the frames inventory.
6. Financial transactions history represents the most problematic area for data integrity and conversion and is never recommended. “Balance Forward” conversion is a safe and basic alternative that yields simple and safe results, in most cases. See Definitions.
7. EHRs (clinical data from exam forms), when converted, may be *viewable* but not *usable*. That is, a screenshot of a previous exam or exam summary may be saved to the patient file, retrieved and viewed. Exam data fields cannot be mapped from the source software or database to OD Professional. This means, therefore, that the old data cannot be made usable or reportable in OD Professional. Only data that is entered manually into the OD Professional EHRs may be used in OD Professional outputs such as XML reports or summaries.
8. Data conversion costs are not volume dependent. That is, the cost does not increase for 40,000 patients versus 5,000 patients.

Cost of your data conversion

\$3,000.

We charge a flat fee for data conversion and may credit a portion thereof for more simple conversions or for elements that your staff will undertake during the implementation process.

