

## Connecting 4PatientCare to OD Professional

### Installing the 4PatientCare Converter program:

#### Part 1. Downloading the Files

1. Download Filezilla (Note: if you are working on a client's server, you should NOT install Filezilla, you should use Internet Explorer to ftp the files.)
2. To use Internet Explorer instead of Filezilla:
  - Go to Start >> Run >> enter in <ftp://development.odprofessional.com>
  - If that does not work, try <ftp://204.209.45.220>
  - log into the Reports folder:
    - user name: (ask us for the user name)
    - password: (ask us for the password)
  - The Reports folder is located here (on the development server):  
D:\FTPRoot\Reports\4PConvert\4PConvert 2\_0.zip
3. Go to the Reports folder and locate the zip file, as outlined above.
4. If the client has a copy of Filezilla installed on their system, then follow these procedures:
  - Run FileZilla
  - Go to the Site Manager under File Menu
  - Select "Reports" connection under My Sites List on the left hand side.
  - If "Reports" connection is not in the list, create a new site called "Reports" by clicking on the New Site button and with the following information below:
    - Host: development.odprofessional.com
    - ServerType: FTP – File transfer Protocol
    - LogonType: Normal
    - user name: (ask us for the user name)
    - password: (ask us for the password)
  - Click the Connect button to connect.
  - Once connected, click on the "+" sign beside the "/" on the Remote Site to show the subfolders available.
  - Look for the 4PConvert folder and double click on the folder icon. This

- should show the file that needs to be downloaded.
- Under the Remote Site file listing, download the file 4PConvert 2\_0.zip to the Local site Desktop.
- Close FileZilla once download is completed.

## Part 2. Copying the Zip file to the client's system

1. Copy the 4PConvert 2\_0.zip file onto the client's desktop
2. Create a folder called 4PConvert on the same drive that their copy of ODPro is located. The drive will usually show as "ODProfessional on....."
3. For example: H:\4PConvert
4. Cut the zip file from the desk top and paste into the new 4PConvert folder
5. Unzip the file

## Part 3. File Contents

The following is a list of file names and contents:

U2fsepv.dll	Separated-Values Export Format DLL for Seagate Crystal Reports
U2ddisk.dll	Disk Export Destination DLL for Seagate Crystal Reports
P2sodbc.dll	Physical ODBC Server DLL for Seagate Crystal Reports
CRViewer.dll	Seagate Crystal Report Viewer
Craxdrt.dll	Crystal Reports ActiveX Reports Designer Runtime Support
4PConvert.rpt	Report that produces extract <b>4PCAppointments.csv</b>
4PConvert.exe	Run from 4PatientCare or Scheduled Task to generate extract

## Part 4. Installing 4PConvert

1. Copy **4PConvert.rpt, 4PConvert.exe and p2sodbc.dll** to **C:\Program Files\4PConvert**
2. Copy **u2fsepv.dll, u2ddisk.dll, crviewer.dll and craxdrt.dll** to **C:\Windows\System32 (Windows XP and Windows 2003 Server)**
3. Run 4PConvert.exe to establish the source report directory and target output directory. These are stored in the registry under EMRlogic Systems Inc.

## Part 5. Running 4PConvert

1. Consultation with a representative from 4PatientCare will be required to coordinate the location and directories for executing the 4PConvert program and

extracting the appointments.

## Part 6. Troubleshooting

**A. Problem1: 4PConvert does not run or generate the CSV file** – This could be caused by an invalid Path set in the Registry which is used by the application.

### Troubleshooting:

*\* Note: The following steps involve changing values on the registry, please take extra caution.*

1. Open the Windows Registry Editor by running “Regedit” through the “Run” Command.
2. Go to HKEY\_LOCAL\_MACHINE\SOFTWARE\EMRlogic Systems Inc.\EMRlogic subfolder.
3. Look for “Schedule Tool” key (subfolder) and verify the paths of the “Report Directory” and “Target Directory” by opening the actual folder. Usually, an invalid path/directory in one of these keys could cause the program to not work properly.
4. To delete the key and its subkeys, right-click on the “Schedule Tool” key (subfolder) and select “Delete.” You should be prompted to confirm deletion, please press the “Yes” button.
5. Close the Windows Registry Editor.
6. Run **4PConvert.exe** again and it should prompt you to reset the Path of the related files.